



NATIONAL CHILD ABUSE AND NEGLECT DATA SYSTEM (NCANDS) Child File Codebook

**National Child Abuse and Neglect Data System
Implementation, Development, and Technical Support
Contract Number HHSP233201200657G
OMB No. 0980-0229**

September 2015



This codebook was prepared by the Children's Bureau (Administration on Children, Youth and Families, Administration for Children and Families) of the U.S. Department of Health and Human Services. Assistance was provided by WRMA, Inc. (Contract Order HHSP233201200657G).

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Data Sets

Restricted use files of the NCANDS data are archived at the National Data Archive on Child Abuse and Neglect (NDACAN) at Cornell University. Researchers who are interested in using these data for statistical analyses may contact NDACAN by phone at 607-255-7799, by email at ndacan@cornell.edu, or on the Internet at <http://www.ndacan.cornell.edu>.

Please note that NDACAN maintains a separate NCANDS codebook for the restricted use NCANDS files it distributes. Field names and properties in the NDACAN codebook may differ from those in this codebook due to modifications NDACAN makes to their distributed file.

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Introduction

The National Child Abuse and Neglect Data System (NCANDS) is an initiative of the Children’s Bureau in the Administration on Children, Youth and Families, the Administration for Children and Families within the U.S. Department of Health and Human Services (HHS). NCANDS was established as a voluntary, national data collection and reporting system to comply with 1988 Child Abuse Prevention and Treatment Act (CAPTA) amendments.

During 1996, CAPTA was amended again to require all states that receive funds from the Basic State Grant program to work with the Secretary of HHS to provide specific data, to the extent practicable, about children who had been maltreated. These data elements were incorporated into NCANDS. CAPTA was most recently reauthorized and amended during December 2010. The CAPTA Reauthorization Act of 2010 added new data collection requirements, which were subsequently added to NCANDS.

NCANDS data are published annually in the Child Maltreatment report. The most recent edition and other reports dating back to 1995 are available on the Children’s Bureau website at <http://www.acf.hhs.gov/programs/cb/research-data-technology/statistics-research/child-maltreatment>

A successful federal-state partnership is the core component of NCANDS. Each state designates one person to be an NCANDS state contact. The NCANDS state contacts from all 52 states work with the Children’s Bureau and the NCANDS Technical Team to uphold the high-quality standards associated with NCANDS data. Webinars, technical bulletins, virtual meetings, email, and phone conferences are used regularly to facilitate information sharing and provision of technical assistance.

Reporting Year

The NCANDS reporting year is based on the federal fiscal year (FFY), or October 1 through the following September 30.

Reporting States

The 50 states, the District of Columbia, and the Commonwealth of Puerto Rico submit data to NCANDS. In NCANDS, these reporting entities are referred to as the “52 states.”

Data Submissions

The 52 states in NCANDS submit two data files each year:

- Child File contains case-level data
- Agency File contains aggregate-level data

In prior years, states that were not able to submit case-level data in the Child File submitted an aggregate data file called the Summary Data Component (SDC). Because all states now have the capacity to submit case-level data, the SDC was discontinued as of the 2012 data collection.

Overview of the NCANDS Data Collection and Submission Cycle

States submit case-level data by constructing an electronic file of child-specific records for each report of alleged child abuse and neglect that received a CPS response. Each state's file only includes completed reports that resulted in a disposition (or finding) as an outcome of the CPS response during the reporting year. The data submission containing these case-level data is called the Child File.

The Child File is supplemented by agency-level aggregate statistics in a separate data submission called the Agency File. The Agency File contains data that are not reportable at the child-specific level and are often gathered from agencies external to CPS. States are asked to submit both the Child File and the Agency File each year.

Upon receipt of data from each state, a technical validation review is conducted to assess the internal consistency of the data and to identify probable causes for missing data. In some instances, the reviews concluded that corrections were necessary and the state was requested to resubmit its data. Once a state's case-level data are finalized, counts are computed and shared with the state. The Agency File data also are subjected to various logic and consistency checks.

Overview of the Child File Record

Each record in the Child File allows for information about a child associated with a report of alleged child abuse or neglect. A complete list of the data elements within of the Child File record layout can be found in *Appendix A Child File Record Layout*. All of the data elements in the record are grouped into these data sections:

- Report Data (fields 1–11) contains the two identifying fields (submission year and state ID) and general information about the report. The first identifying field for the record is the report ID. The second identifying field for the record is the child ID. All remaining fields in the report data section are attributes related to the report ID. If a report involves multiple children, the report data fields, with the exception of the child ID, are identical on each record containing the same report ID. For example, if there were three children in the report, the data in the entire report data section would be identical for all three child records, except for the three different child IDs.
- Child Data (fields 12–25) contains general information about the specific child in the record. All fields in this section are attributes related to the child ID.
- Maltreatment Data (fields 26–34) includes information about maltreatment types and maltreatment disposition levels. Up to four allegations of maltreatment are coded with the decision regarding the allegation. The maltreatment death field is also included in this section as it is a contributor in determining the child victim status.
- Child Risk Factors (fields 35–43) contains data about the child's characteristics or environment that may place the child at-risk for maltreatment. This includes diagnosed

disabilities, exposure to domestic violence, and other behaviors or problems (e.g., drug abuse).

- Caregiver Risk Factors (fields 44–55) contains data about the child’s caregiver characteristics or environment that may place the child at-risk for maltreatment. This includes domestic violence, substance abuse, financial problems and more.
- Services Provided (fields 56–85) contains information about services that are provided for the child or family. Postresponse services are reported to NCANDS if they were delivered between the report date (date the report was received) and up to 90 days after the disposition date. For services that were begun prior to the report date, if they continued past the report disposition date this would imply that the investigation or alternative response reaffirmed the need and continuation of the services, and they should be reported to NCANDS as postresponse services. Services that do not meet the definition of postresponse services are those that (1) began prior to the report date, but did not continue past the disposition date or (2) began more than 90 days after the disposition date.
- Staff Data (fields 86–87) contains identification information about the CPS worker and the CPS worker’s supervisor who were associated with the child on the date of the report disposition.
- Perpetrator Data (fields 88–144) contains information about perpetrators of maltreatment. Up to three perpetrators per child may be reported. If the child was not found to be a victim of maltreatment, the perpetrator data section is left blank. The four perpetrator maltreatment fields for each perpetrator should be linked by the state to the four sets of maltreatment type and maltreatment disposition level fields reported for the child victim (fields 26–33).
- Additional Fields (fields 145–150) contains any new fields that were added to the Child File subsequent to its creation in 2001.

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Appendix A Child File Record Layout

Field Number: 1 Submission Year

Name: SUBYR Label: Submission Year Size: 4 Position: 1

The submission year is the Federal Fiscal Year 12-month period. The Federal Fiscal Year is from October 1 through September 30.

All records in the data submission must have report disposition dates that fall within the Federal Fiscal Year. The report date may have occurred in a previous year.

All records must have the same year in this field.

The State should verify that data for a full 12 months has been included in the submission.

Code Value:

This is not a coded field.

Field Number: 2 State/Territory

Name: STATERR Label: State/Territory Size: 2 Position: 5

The primary geopolitical unit from which child maltreatment data are collected.

The contents of this field must be identical for all records in this Child File. This field must contain the U.S. Postal Service two character abbreviation for the State or Territory submitting the Child File.

Washington, DC and U.S. territories have the same status as States.

Code Value:

This is not a coded field.

Field Number: 3 Report ID

Name: RPTID Label: Report ID Size: 12 Position: 7

A unique identification assigned to each report of child maltreatment.

This identification is not the actual State report identification, but is an encrypted identification assigned by the State for the purposes of the data collection. The Report ID should be unique within the State, only used for this current report and never used again. A report can have more than one child associated with it. Thus the same Report ID can occur in more than one record.

The encrypted identifier should be left-filled with zeros, as needed, to the 12 character length.

Code Value:

This is not a coded field.

Field Number: 4 Child ID

Name: CHID Label: Child ID Size: 12 Position: 19

A unique identification assigned to each child.

This identification is not the State child identification, but is an encrypted identification assigned by the State for the purposes of the Child File data collection. The Child ID should be unique within the State, only used for this child and never used again. This will allow the child to be uniquely identified in different reports within the Child File and across different reporting years.

The encrypted identifier should be left-filled with zeros, as needed, to the 12 character length.

Code Value:

This is not a coded field.

Field Number: 5 County of Report

Name: RPTCNTY Label: County of Report

Size: 3 Position: 31

The geopolitical sub-State jurisdiction to which the report of alleged child maltreatment was assigned for a CPS response (investigation/assessment or alternative response).

The unique identification number assigned to the county under the Federal Information Processing Standards (FIPS) guidelines is preferred. This field should be completed using the standard FIPS County code. The field should be coded "999" if the County of report information is missing and coded as "998" if the County of Report is out-of-State.

Additional information about FIPS codes can be found at <http://www.census.gov/geo/www/fips/fips.html>.

The following formula can be used to convert numeric County codes to FIPS County codes: $\text{FIPS Code} = \text{County Code} + (\text{County Code} - 1)$. Some examples follow.

County Code FIPS Code

| | |
|-------|-----|
| 1.00 | 001 |
| 2.00 | 003 |
| 3.00 | 005 |
| 4.00 | 007 |
| 5.00 | 009 |
| 10.00 | 019 |

The assumptions for generating a FIPS code using this formula are: (a) County codes must be numeric; (b) County codes must be in alphabetical order; and (c) some States have exceptions. Check with the local office of the Department of Commerce to determine whether the State's FIPS codes are consistent with this method.

Code Value:

This is not a coded field.

Field Number: 6 Report Date**Name: RPTDT Label: Report Date Size: 8 Position: 34**

The month, day, and year that the responsible agency was notified of the suspected child maltreatment. This is the date that the report of maltreatment was made. If a State combines several allegations into one report, the date of the report should be the date of the initial allegation. The determination as to whether additional allegations are considered part of the original report or whether they are considered a new report is left to each State's procedures.

Date fields should be in the "mmddyyyy" format. The "mm" and "dd" are each two characters long, right-justified and left-filled with a zero (0) as needed. The "yyyy" is four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

Code Value:

This is not a coded field.

Field Number: 7 Investigation Start Date**Name: INVDATE Label: Investigation Start Date Size: 8 Position: 42**

The date when CPS first had face-to-face contact with the alleged victim of child maltreatment. If the State's definition includes contacting the alleged victim or other collaterals then the State should fill this field. If the State's definition of investigation start date is at the point of transfer to an investigation worker or unit, then the State should not fill this field. If the State's definition is any attempted contact, then the field should not be filled.

Date fields should be in the "mmddyyyy" format. The "mm" and "dd" are each two characters long, right-justified and left-filled with a zero (0) as needed. The "yyyy" is four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

Code Value:

This is not a coded field.

Field Number: 8 Report Source

Name: RPTSRC Label: Report Source Size: 2 Position: 50

The category or role of the person who makes a report of alleged maltreatment.

This is the primary source of information for the report. If multiple sources are collected by the State, the initial source should be reported in this field.

Code Value:

blank=not collected/not applicable

01=social services personnel

02=medical personnel

03=mental health personnel

04=legal, law enforcement, or criminal justice personnel

05=education personnel

06=child daycare provider

07=foster care provider

08=alleged victim

09=parent

10=other relative

11=friends/neighbors

12=alleged perpetrator

13=anonymous reporter

88=other

99=unknown or missing

Field Number: 9 Report Disposition**Name: RPTDISP Label: Report Disposition Size: 2 Position: 52**

The determination that results from the CPS response pertaining to a report of child maltreatment. This is the final finding or disposition of the report. The dispositions of "alternative response victim" or "alternative response nonvictim" should only be used if a State has a diversified response system (e.g., if the State allows assessments as well as investigations in response to a report). The State should use the NCANDS glossary definitions to determine how to map the report disposition into the Child File code values.

This field is derived by the State from all of the maltreatment levels of the children in the entire report. There is an implied severity associated with each of the maltreatment levels in reports as described in Fields 27, 29, 31, and 33. "Substantiated-01" is more severe than "Indicated-02", and "Indicated-02" is more severe than "Alternative Response Victim-03", etc. The first three of the maltreatment levels are associated with victims and are more severe than the remaining maltreatment level codes, which are associated with nonvictims. When all maltreatment levels for all children in the report are considered together, the most severe disposition of those maltreatment levels becomes the report disposition. This report disposition must then be placed in this field for all records within this report.

Code Value:

01=substantiated
02=indicated or reason to suspect
03=alternative response victim
04=alternative response nonvictim
05=unsubstantiated
06=unsubstantiated due to intentionally false reporting
07=closed-no finding
88=other
99=unknown or missing

Field Number: 10 Report Disposition Date

Name: RPTDISDT Label: Report Disposition Date Size: 8 Position: 54

The month, day, and year that a decision was made by CPS or by a court regarding the disposition of a CPS response.

This is the date that the final report disposition was determined. This date identifies all reports to be included in the current data submission period. If maltreatment dispositions are associated with different disposition dates, the report disposition date should be assigned to the latest of these dates.

Date fields should be in the "mmddyyyy" format. The "mm" and "dd" are each two characters long, right-justified and left-filled with a zero (0) as needed. The "yyyy" is four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

Code Value:

This is not a coded field.

Field Number: 11 Notifications

Name: NOTIFS Label: Notifications Size: 1 Position: 62

Mandated or courtesy contacting of other agencies with overlapping or potentially overlapping jurisdiction concerning a report of child maltreatment.

This field is used to indicate the type(s) of official notification concerning the report of maltreatment.

Code Value:

blank=not collected/not applicable

1=none

2=police/prosecutor

3=licensing agency

4=both

8=other

9=unknown or missing

Field Number: 12 Child Age at Report**Name: CHAGE Label: Child Age at Report Size: 2 Position: 63**

Age, calculated in years, as of the date of the report of alleged child maltreatment. If the child is unborn, the age should be coded as "77." If the child is born, but younger than one year, the age should be coded "00."

If the Child Age is blank and the child's date of birth is given, the NCANDS will compute the child's age by subtracting the child's Date of Birth from the Report Date and placing the resulting age in this field.

A valid Child Age should be blank, "00" to "21" years, "77" (if the child is unborn), or "99" (if the child age is unknown).

Code Value:

This is not a coded field.

Field Number: 13 Child Date of Birth**Name: CHBDATE Label: Child Date of Birth Size: 8 Position: 65**

The month, day and year of the child's birth.

Date fields should be in the "mmddyyyy" format with "mm" and "dd" each being two characters long, right-justified and left-filled with a zero "0" as needed, and "yyyy" being four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

If the child is abandoned or the date of birth is otherwise unknown, enter an approximate date of birth.

Code Value:

This is not a coded field.

Field Number: 14 Child Sex**Name: CHSEX Label: Child Sex Size: 1 Position: 73**

The gender of the child.

Code Value:

blank=not collected/not applicable

1=male

2=female

9=unknown or missing

Field Number: 15 Child Race American Indian or Alaska Native

Name: CHRACAI Label: Child Race American Indian or Alaska Native Size: 1 Position: 74

Having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

This field indicates the child identifies himself or herself as a member of this race, or the parent identifies the child as a member of this race.

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 16 Child Race Asian

Name: CHRACAS Label: Child Race Asian Size: 1 Position: 75

Having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

This field indicates the child identifies himself or herself as a member of this race, or the parent identifies the child as a member of this race.

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 17 Child Race Black or African American

Name: CHRACBL Label: Child Race Black or African American Size: 1 Position: 76

Having origins in any of the black racial groups of Africa.

This field indicates the child identifies himself or herself as a member of this race, or the parent identifies the child as a member of this race.

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 18 Child Race Native Hawaiian or Other Pacific Islander

Name: CHRACNH Label: Child Race Native Hawaiian or Other Pacific Islander Size: 1 Position: 77

Having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

This field indicates the child identifies himself or herself as a member of this race, or the parent identifies the child as a member of this race.

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 19 Child Race White

Name: CHRACWH **Label:** Child Race White

Size: 1 Position: 78

Having origins in any of the original peoples of Europe, the Middle East, or North Africa.

This field indicates the child identifies himself or herself as a member of this race, or the parent identifies the child as a member of this race.

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 20 Child Race Unable to Determine

Name: CHRACUD **Label:** Child Race Unable to Determine

Size: 1 Position: 79

The inability to determine race because a child is very young or severely disabled and no one is available to identify the child's race.

This field indicates the child identifies himself or herself as a member of this race, or the parent identifies the child as a member of this race.

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 21 Child Ethnicity

Name: CHETHN Label: Child Ethnicity

Size: 1 Position: 80

A Hispanic or Latino such as a person from Cuba, Mexico, Puerto Rico, South or Central America, or other Spanish language culture, regardless of race.

Whether or not a child is of Hispanic or Latino Ethnicity is determined by how others define them or by how they define themselves. In the case of young children, parents determine the ethnicity of the child.

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 22 County of Residence

Name: CHCNTY Label: County of Residence Size: 3 Position: 81

The geopolitical sub-State jurisdiction in which the child was residing at the time of the report.

The unique identification number assigned to the county under the Federal Information Processing Standards (FIPS) guidelines is preferred. This field should be completed using the standard FIPS County code. The field should be coded "999" if the County of report information is missing and coded as "998" if the County of Report is out-of-State.

Additional information about FIPS codes can be found at <http://www.census.gov/geo/www/fips/fips.html>.

The following formula can be used to convert numeric County codes to FIPS County codes: $\text{FIPS Code} = \text{County Code} + (\text{County Code} - 1)$. Some examples follow.

County Code FIPS Code

| | |
|-------|-----|
| 1.00 | 001 |
| 2.00 | 003 |
| 3.00 | 005 |
| 4.00 | 007 |
| 5.00 | 009 |
| 10.00 | 019 |

The assumptions for generating a FIPS code using this formula are: (a) County codes must be numeric; (b) County codes must be in alphabetical order; and (c) some States have exceptions. Check with the local office of the Department of Commerce to determine whether the State's FIPS codes are consistent with this method.

Code Value:

This is not a coded field.

Field Number: 23 Living Arrangement

Name: CHLVNG Label: Living Arrangement Size: 2 Position: 84

The environment in which a child was residing at the time of the alleged incident of maltreatment.

The State should use the NCANDS glossary definitions to determine the Living Arrangement. A "99" code should be used if the child has been abandoned or if the child's caregiver(s) is/are otherwise unknown. If the State is unable to distinguish between "step parent" and "biological," it should default to "01" if married, and "04" if unmarried. An "88" code is meant to restrict to formal settings such as hospitals and other secure facilities. If your State does not distinguish between relative and nonrelative foster parents, and a child is living with foster parents, the living arrangement for that child should be coded as 99=unknown.

Code Value:

blank=not collected/not applicable

01=Married two parent household, with two biological/adoptive parents

02=Married two parent household with one biological/adoptive and one step parent

03=Unmarried two parent household with two biological/adoptive parents

04=Unmarried two parent household with one biological/adoptive parent and one cohabitating partner

05=Two parent household, marital status unknown

06=Single parent household, mother only

07=Single parent household, father only

08=Single parent household mother with other adult (grandparent, uncle, aunt, unrelated adult, etc.)

09=Single parent household, father with other adult (grandparent, uncle, aunt, unrelated adult, etc.)

10=Non-parent relative caregiver household (includes relative foster care)

11=Non-relative caregiver household (includes non-relative foster care)

12=Group home or residential treatment setting

88=Other setting (hospital, secure facilities, etc.)

99=Unknown

Field Number: 24 Military Family Member**Name:** CHMIL **Label:** Military Family Member **Size:** 1 **Position:** 86

A legal dependent of a person on active duty in the Armed Services of the United States such as the Army, Navy, Air Force, Marine Corps, or Coast Guard, including Activated Reservists or Activated National Children of members of the Inactive Reserves, Inactive National Guard, or retired military members are not counted as yes. Active duty refers to the status of the parent at the time of the report or during the investigation or assessment.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 25 Prior Victim**Name:** CHPRIOR **Label:** Prior Victim **Size:** 1 **Position:** 87

A child with a previous determination in the State's information system that an allegation of maltreatment had been founded, substantiated, or indicated. (This includes if the child had a prior assessment of "alternative response-victim.") "Previous" is defined as a determination that took place prior to the disposition date of the report being included in the dataset.

This field indicates if there are previous substantiated, indicated or alternative response victim maltreatment(s) for the child in the State's information system.

For each report child pair in the data submission, the State should check whether there has been a disposition date of substantiation (or indicated or alternative response victim) associated with the same child prior to the disposition date of the report child pair record in which the field is being completed. In other words, the information captured reflects the information on dispositions of prior investigations that the worker had available to him or her during the investigation.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 26 Maltreatment-1 Type**Name: CHMAL1 Label: Maltreatment-1 Type Size: 1 Position: 88**

A form of child maltreatment alleged to have occurred such as physical abuse, neglect or deprivation of necessities, medical neglect, sexual abuse, psychological or emotional maltreatment, or other forms included under State law.

This is the first type of maltreatment recorded on the child's record. If a maltreatment is reported in this field then a maltreatment level should be provided in the corresponding maltreatment disposition level field (field 27).

States should use the following information when mapping maltreatment types:

ABUSE TYPE = NCANDS MALTREATMENT TYPE

Risk of Physical Abuse = physical abuse or emotional maltreatment

Risk of Sexual Abuse = sexual abuse or emotional maltreatment

Threatened Harm = emotional maltreatment or physical abuse

Domestic Violence = emotional maltreatment

Fetal Alcohol Syndrome = neglect

Prenatal Substance Abuse Exposure = neglect

Abandonment = neglect

Educational neglect = neglect

Any valid maltreatment code may appear in this field. For a given child in a given report, up to four maltreatments may be reported in fields 26, 28, 30, and 32. However, a maltreatment type code cannot be used in more than one maltreatment type field in a given record (e.g. field 26 and 28 cannot both be coded as "2").

Code Value:

blank=not collected/not applicable

1=physical abuse

2=neglect or deprivation of necessities

3=medical neglect

4=sexual abuse

5=psychological or emotional maltreatment

6=no alleged maltreatment

8=other

9=unknown or missing

Field Number: 27 Maltreatment-1 Disposition Level

Name: MAL1LEV **Label:** Maltreatment-1 Disposition Level **Size: 2 Position: 89**

The determination resulting from the CPS response to a report of alleged child maltreatment.

This is the level of finding for the first type of maltreatment (field 26) recorded on the child's record. Maltreatment-1 Disposition Level needs to be provided if there are data in the corresponding Maltreatment Type-1 field (field 26).

Children with codes of substantiated, "01", indicated, "02", or alternative response victim, "03", are considered to be victims of maltreatment.

A State that provides a response to all children in a household whether or not there are any allegations of maltreatment on the child would use "08", for a child who did not have an allegation of maltreatment and was not found to be a victim of maltreatment.

The dispositions of "alternative response victim" or "alternative response nonvictim" should only be used if a State has a diversified response system (e.g., if the State allows assessments as well as investigations in response to a report).

Code Value:

blank=not collected/not applicable

01=substantiated

02=indicated or reason to suspect

03=alternative response victim

04=alternative response nonvictim

05=unsubstantiated

06=unsubstantiated due to intentionally false reporting

07=closed-no finding

08=no alleged maltreatment

88=other

99=unknown or missing

Field Number: 28 Maltreatment-2 Type

Name: CHMAL2 **Label:** Maltreatment-2 Type **Size: 1 Position: 91**

A form of child maltreatment alleged to have occurred such as physical abuse, neglect or deprivation of necessities, medical neglect, sexual abuse, psychological or emotional maltreatment, or other forms included under State law.

This is the second type of maltreatment recorded on the child's record. If a maltreatment is reported in this field then a maltreatment level should be provided in the corresponding maltreatment disposition level field (field 29). If there is not a second maltreatment type for the child, this field and the remaining maltreatment fields (fields 28-33) should be left blank.

States should use the following information when mapping maltreatment types:

ABUSE TYPE = NCANDS MALTREATMENT TYPE

Risk of Physical Abuse = physical abuse or emotional maltreatment

Risk of Sexual Abuse = sexual abuse or emotional maltreatment

Threatened Harm = emotional maltreatment or physical abuse

Domestic Violence = emotional maltreatment

Fetal Alcohol Syndrome = neglect

Prenatal Substance Abuse Exposure = neglect

Abandonment = neglect

Educational neglect = neglect

Code Value:

blank=not collected/not applicable

1=physical abuse

2=neglect or deprivation of necessities

3=medical neglect

4=sexual abuse

5=psychological or emotional maltreatment

6=no alleged maltreatment

8=other

9=unknown or missing

Field Number: 29 Maltreatment-2 Disposition Level**Name:** MAL2LEV **Label:** Maltreatment-2 Disposition Level **Size:** 2 **Position:** 92

The determination resulting from the CPS response to a report of alleged child maltreatment.

This is the level of substantiation for the second type of maltreatment reported (field 28) on the child's record. Maltreatment-2 Disposition Level needs to be provided if there are data in the corresponding Maltreatment Type-2 field (field 28).

This field is important because the values in the related maltreatment disposition fields assist in determining whether a child is considered a victim or not. Children with codes of substantiated, "01", indicated, "02", or alternative response victim, "03", are considered to be victims of maltreatment.

The dispositions of "alternative response victim" or "alternative response nonvictim" should only be used if a State has a diversified response system (e.g., if the State allows assessments as well as investigations in response to a report).

Code Value:

blank=not collected/not applicable

01=substantiated

02=indicated or reason to suspect

03=alternative response victim

04=alternative response nonvictim

05=unsubstantiated

06=unsubstantiated due to intentionally false reporting

07=closed-no finding

08=no alleged maltreatment

88=other

99=unknown or missing

Field Number: 30 Maltreatment-3 Type

Name: CHMAL3 **Label:** Maltreatment-3 Type **Size:** 1 **Position:** 94

A form of child maltreatment alleged to have occurred such as physical abuse, neglect or deprivation of necessities, medical neglect, sexual abuse, psychological or emotional maltreatment, or other forms included under State law.

This is the third type of maltreatment reported on the child's record. If a maltreatment is reported in this field then a maltreatment level should be provided in the corresponding maltreatment disposition level field (field 31). If there is not a third maltreatment type for the child, this field and the remaining maltreatment fields (fields 30-33) should be left blank.

States should use the following information when mapping maltreatment types:

ABUSE TYPE = NCANDS MALTREATMENT TYPE

Risk of Physical Abuse = physical abuse or emotional maltreatment

Risk of Sexual Abuse = sexual abuse or emotional maltreatment

Threatened Harm = emotional maltreatment or physical abuse

Domestic Violence = emotional maltreatment

Fetal Alcohol Syndrome = neglect

Prenatal Substance Abuse Exposure = neglect

Abandonment = neglect

Educational neglect = neglect

Code Value:

blank=not collected/not applicable

1=physical abuse

2=neglect or deprivation of necessities

3=medical neglect

4=sexual abuse

5=psychological or emotional maltreatment

6=no alleged maltreatment

8=other

9=unknown or missing

Field Number: 31 Maltreatment-3 Disposition Level

Name: MAL3LEV **Label:** Maltreatment-3 Disposition Level **Size:** 2 **Position:** 95

The determination resulting from the CPS response to a report of alleged child maltreatment.

This is the level of substantiation for the third type of maltreatment reported (field 30) on the child's record. Maltreatment-3 Disposition Level needs to be provided if there are data in the corresponding Maltreatment Type-3 field (field 30).

This field is important because the values in the related maltreatment disposition fields assist in determining whether a child is considered a victim or not. Children with codes of substantiated, "01", indicated, "02", or alternative response victim, "03", are considered to be victims of maltreatment.

The dispositions of "alternative response victim" or "alternative response nonvictim" should only be used if a State has a diversified response system (e.g., if the State allows assessments as well as investigations in response to a report).

Code Value:

blank=not collected/not applicable

01=substantiated

02=indicated or reason to suspect

03=alternative response victim

04=alternative response nonvictim

05=unsubstantiated

06=unsubstantiated due to intentionally false reporting

07=closed-no finding

08=no alleged maltreatment

88=other

99=unknown or missing

Field Number: 32 Maltreatment-4 Type

Name: CHMAL4 **Label:** Maltreatment-4 Type **Size: 1 Position: 97**

A form of child maltreatment alleged to have occurred such as physical abuse, neglect or deprivation of necessities, medical neglect, sexual abuse, psychological or emotional maltreatment, or other forms included under State law.

This is the fourth type of maltreatment reported on the child's record. If a maltreatment is reported in this field then a maltreatment level should be provided in the corresponding maltreatment disposition level field (field 33). If there is not a fourth maltreatment type for the child, this field and its corresponding maltreatment level (fields 32-33) should be left blank.

States should use the following information when mapping maltreatment types:

ABUSE TYPE = NCANDS MALTREATMENT TYPE

Risk of Physical Abuse = physical abuse or emotional maltreatment

Risk of Sexual Abuse = sexual abuse or emotional maltreatment

Threatened Harm = emotional maltreatment or physical abuse

Domestic Violence = emotional maltreatment

Fetal Alcohol Syndrome = neglect

Prenatal Substance Abuse Exposure = neglect

Abandonment = neglect

Educational neglect = neglect

Code Value:

blank=not collected/not applicable

1=physical abuse

2=neglect or deprivation of necessities

3=medical neglect

4=sexual abuse

5=psychological or emotional maltreatment

6=no alleged maltreatment

8=other

9=unknown or missing

Field Number: 33 Maltreatment-4 Disposition Level

Name: MAL4LEV **Label:** Maltreatment-4 Disposition Level **Size:** 2 **Position:** 98

The determination resulting from the CPS response to a report of alleged child maltreatment.

This is the level of substantiation for the fourth type of maltreatment reported (field 32) on the child's record. Maltreatment-4 Disposition Level needs to be provided if there are data in the corresponding Maltreatment Type-4 field (field 32).

This field is important because the values in the related maltreatment disposition fields assist in determining whether a child is considered a victim or not. Children with codes of substantiated, "01", indicated, "02", or alternative response victim, "03", are considered to be victims of maltreatment.

The dispositions of "alternative response victim" or "alternative response nonvictim" should only be used if a State has a diversified response system (e.g., if the State allows assessments as well as investigations in response to a report).

Code Value:

blank=not collected/not applicable

01=substantiated

02=indicated or reason to suspect

03=alternative response victim

04=alternative response nonvictim

05=unsubstantiated

06=unsubstantiated due to intentionally false reporting

07=closed-no finding

08=no alleged maltreatment

88=other

99=unknown or missing

Field Number: 34 Maltreatment Death**Name:** MALDEATH**Label:** Maltreatment Death**Size: 1 Position: 100**

The child died as a result of abuse or neglect. The conclusion may be that the abuse or neglect was the cause of the death or that abuse or neglect was a contributing factor to the death.

If a child dies as a result of maltreatment, but the maltreatment type is unknown, then a maltreatment type code of "9=unknown" should be placed into one of the maltreatment fields: 26, 28, 30, or 32.

A "1=yes" in this field automatically classifies the child as a victim.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 35 Alcohol Abuse-Child**Name:** CDALC**Label:** Alcohol Abuse-Child**Size: 1 Position: 101**

Compulsive use of alcohol that is not of a temporary nature. Includes Fetal Alcohol Syndrome or exposure to alcohol during pregnancy.

This field indicates if alcohol abuse or prenatal exposure to alcohol is a problem of the child.

If alcohol and drug abuse cannot be distinguished from each other, then the State should indicate it in the "State Data Characteristics" or the "State Commentary/Construction Logic" section below. The State should also note why (e.g., alcohol abuse and drug abuse are collected under one category, such as substance abuse). In this case, both the NCANDS alcohol field and the drug field should be set to "1=yes."

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 36 Drug Abuse-Child

Name: CDDRUG **Label:** Drug Abuse-Child **Size:** 1 **Position:** 102

Compulsive use of drugs that is not of a temporary nature. Includes infants exposed to drugs during pregnancy.

This field indicates if drug abuse or prenatal exposure to drugs is a problem of the child.

If alcohol and drug abuse cannot be distinguished from each other, then the State should indicate it in the "State Data Characteristics" or the "State Commentary/Construction Logic" section below. The State should also note why (e.g., alcohol abuse and drug abuse are collected under one category, such as substance abuse). In this case, both the NCANDS alcohol field and the drug field should be set to "1=yes."

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 37 Intellectual Disability-Child

Name: CDRTRD **Label:** Intellectual Disability-Child **Size:** 1 **Position:** 103

A clinically diagnosed condition of significantly less than average general cognitive and motor functioning existing concurrently with deficits in adaptive behavior that adversely affect socialization and learning.

This field indicates that the child has an intellectual disability.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 38 Emotional Disturbance-Child

Name: CDEMOTNL **Label:** Emotional Disturbance-Child **Size:** 1 **Position:** 104

A clinically diagnosed condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree: an inability to build or maintain satisfactory interpersonal relationships; inappropriate types of behavior or feelings under normal circumstances; a general pervasive mood of unhappiness or depression; or a tendency to develop physical symptoms or fears associated with personal problems. The diagnosis is based on the Diagnostic and Statistical Manual of Mental Disorders (the most recent edition of DSM). The term includes schizophrenia and autism.

This field indicates if the child is emotionally disturbed.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 39 Visually or Hearing Impaired-Child

Name: CDVISUAL **Label:** Visually or Hearing Impaired-Child **Size:** 1 **Position:** 105

A clinically diagnosed condition related to a visual impairment or permanent or fluctuating hearing or speech impairment that may significantly affect functioning or development.

This field indicates if the child is visually or hearing impaired.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 40 Learning Disability-Child

Name: CDLEARN **Label:** Learning Disability-Child **Size: 1 Position:** 106

A clinically diagnosed disorder in basic psychological processes involved in understanding or using language, spoken or written, that may manifest itself in an imperfect ability to listen, think, speak, read, write, spell, or to use mathematical calculations. The term includes conditions such as perceptual disability, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia.

This field indicates if the child has a learning disability.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 41 Physically Disabled-Child

Name: CDPHYS **Label:** Physically Disabled-Child **Size: 1 Position:** 107

A clinically diagnosed physical condition that adversely affects day to day motor functioning, such as cerebral palsy, spina bifida, multiple sclerosis, orthopedic impairments, and other physical disabilities.

This field indicates if the child is physically disabled.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 42 Behavior Problem-Child

Name: CDBEHAV **Label:** Behavior Problem-Child

Size: 1 Position: 108

Behavior in the school or community that adversely affects socialization, learning, growth, and moral development. May include adjudicated or non-adjudicated behavior problems. Includes running away from home or a placement.

This field indicates if the child has a behavior problem.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 43 Other Medical Condition-Child

Name: CDMEDICL **Label:** Other Medical Condition-Child

Size: 1 Position: 109

A medical condition other than intellectual disability, visual or hearing impairment, physical disability, or being emotionally disturbed, that significantly affects the functioning or development of the child or requires special medical care such as chronic illnesses. Included are children diagnosed as HIV positive or with

This field indicates if the child has another medical condition, problem or disability.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 44 Alcohol Abuse-Caregiver(s)

Name: FCALC **Label:** Alcohol Abuse-Caregiver(s) **Size:** 1 **Position:** 110

Compulsive use of alcohol that is not of a temporary nature.

This field indicates if alcohol abuse is a problem of the child's caregiver(s).

If alcohol and drug abuse cannot be distinguished from each other, then the State should indicate it in the "State Data Characteristics" or the "State Commentary/Construction Logic" section below. The State should also note why (e.g., alcohol abuse and drug abuse are collected under one category, such as substance abuse). In this case, both the NCANDS alcohol field and the drug field should be set to "1=yes."

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 45 Drug Abuse-Caregiver(s)

Name: FCDRU **Label:** Drug Abuse-Caregiver(s) **Size:** 1 **Position:** 111

The compulsive use of drugs that is not of a temporary nature.

This field indicates if drug abuse is a problem of the child's caregiver(s).

If alcohol and drug abuse cannot be distinguished from each other, then the State should indicate it in the "State Data Characteristics" or the "State Commentary/Construction Logic" section below. The State should also note why (e.g., alcohol abuse and drug abuse are collected under one category, such as substance abuse). In this case, both the NCANDS alcohol field and the drug field should be set to "1=yes."

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 46 Intellectual Disability-Caregiver(s)

Name: FCRTD **Label:** Intellectual Disability-Caregiver(s) **Size:** 1 **Position:** 112

A clinically diagnosed condition of significantly less than average general cognitive and motor functioning existing concurrently with deficits in adaptive behavior that adversely affect socialization and learning.

This field indicates the child's caregiver(s) has an intellectual disability

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 47 Emotional Disturbance-Caregiver(s)

Name: FCEMOTNL **Label:** Emotional Disturbance-Caregiver(s) **Size:** 1 **Position:** 113

A clinically diagnosed condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree: an inability to build or maintain satisfactory interpersonal relationships; inappropriate types of behavior or feelings under normal circumstances; a general pervasive mood of unhappiness or depression; or a tendency to develop physical symptoms or fears associated with personal problems. The diagnosis is based on the Diagnostic and Statistical Manual of Mental Disorders (the most recent edition of DSM). The term includes schizophrenia and autism.

This field indicates if the child's caregiver(s) is/are emotionally disturbed.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 48 Visually or Hearing Impaired-Caregiver(s)

Name: FCVISUAL **Label:** Visually or Hearing Impaired-Caregiver(s) **Size:** 1 **Position:** 114

A clinically diagnosed condition related to a visual impairment or permanent or fluctuating hearing or speech impairment that may significantly affect functioning or development.

This field indicates if the child's caregiver(s) is/are visually or hearing impaired.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 49 Learning Disability-Caregiver(s)

Name: FCLEARN **Label:** Learning Disability-Caregiver(s) **Size:** 1 **Position:** 115

A clinically diagnosed disorder in basic psychological processes involved in understanding or using language, spoken or written, that may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or to use mathematical calculations. The term includes conditions such as perceptual disability, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia.

This field indicates if the child's caregiver(s) has/have a learning disability.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 50 Physically Disabled-Caregiver(s)

Name: FCPHYS **Label:** Physically Disabled-Caregiver(s) **Size:** 1 **Position:** 116

A clinically diagnosed physical condition that adversely affects day to day motor functioning, such as cerebral palsy, spina bifida, multiple sclerosis, orthopedic impairments, and other physical disabilities.

This field indicates if the child's caregiver(s) is/are physically disabled.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 51 Other Medical Condition-Caregiver(s)

Name: FCMEDICL **Label:** Other Medical Condition-Caregiver(s) **Size:** 1 **Position:** 117

A medical condition other than intellectual disability, visual or hearing impairment, physical disability, or being emotionally disturbed that significantly affects functioning or development or that requires special medical care such as chronic illnesses. Included are caregivers diagnosed as HIV positive or with AIDS.

This field indicates if the child's caregiver(s) has/have another medical condition, problem or disability.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 52 Domestic Violence

Name: FCVIOL **Label:** Domestic Violence **Size:** 1 **Position:** 118

Incidents of inter-spousal physical or emotional abuse perpetrated by one of the spouses or parent figures upon the other spouse or parent figure in the child's home environment.

This field indicates if domestic violence exists in the child's home/family environment.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 53 Inadequate Housing

Name: FCHOUSE **Label:** Inadequate Housing **Size:** 1 **Position:** 119

A risk factor related to substandard, overcrowded, or unsafe housing conditions, including homelessness.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 54 Financial Problem

Name: FCMONEY **Label:** Financial Problem **Size: 1 Position: 120**

A risk factor related to the family's inability to provide sufficient financial resources to meet minimum needs.

This field indicates if the child's family has a financial problem.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 55 Public Assistance

Name: FCPUBLIC **Label:** Public Assistance **Size: 1 Position: 121**

Participation in any of the following social service programs such as TANF, General Assistance, Medicaid, SSI, Food Stamps, etc.

This field indicates if the child's family is receiving public assistance.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 56 Post Response Services**Name:** POSTSERV **Label:** Post Response Services**Size:** 1 **Position:** 122

Activities directly related to the results of the CPS response and delivered within 90 days of the disposition date.

This field indicates whether services began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. These services have been delivered between the report date and 90 days after the disposition date of the report. Services must continue past the Report Disposition Date to be appropriate for inclusion in the Child File record.

For services that were begun prior to the current report, the fact that they continued past the current report disposition date implies that the current investigation or assessment for alternative response has reaffirmed the appropriateness of those services and planned to continue them.

Services that begin before the disposition date but do not continue past the disposition date are not included. A service date that is more than 90 days past the disposition date is considered invalid for inclusion.

Services that are usually provided as part of an investigation should not be separately recorded in this or any other field. Services that are distinct from usual or customary investigation activities with children and families should be recorded as post investigation services.

If this field is coded "Yes", the Service Date field (Field # 57) is required.

If this field is coded "Yes", then one or more other service titles (Field #s 58 to 85) should be coded "Yes".

If any other service titles are coded "Yes", then this field should be coded "Yes".

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 57 Service Date**Name:** SERVDATE **Label:** Service Date**Size:** 8 **Position:** 123

The date activities began as a result of needs identified during the CPS response.

Date fields should be in the "mmddyyyy" format with "mm" and "dd" each being two characters long, right-justified and left-filled with a zero (0) as needed, and "yyyy" being four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

Services that begin before the disposition date but do not continue past the disposition date are not included. A service date that is more than 90 days past the disposition date is considered invalid for inclusion. All service fields should be reviewed in light of this instruction.

Code Value:

This is not a coded field.

Field Number: 58 Family Support Services**Name:** FAMSUP **Label:** Family Support Services**Size:** 1 **Position:** 131

Community-based preventive activities designed to alleviate stress and promote parental competencies and behaviors that will increase the ability of families to successfully nurture their children; enable families to use other resources and opportunities available in the community; and create supportive networks to enhance the child-rearing abilities of parents.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 59 Family Preservation Services

Name: FAMPRES **Label:** Family Preservation Services **Size:** 1 **Position:** 132

Activities designed to help families alleviate crises that might lead to out-of-home placement of children; maintain the safety of children in their own homes; support families preparing to reunify or adopt; and assist families in obtaining services and other supports necessary to address their multiple needs in a culturally sensitive manner.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 60 Foster Care Services

Name: FOSTERCR **Label:** Foster Care Services **Size:** 1 **Position:** 133

Activities associated with 24 hour substitute care for children placed away from their parents or guardians and for whom the State Title IV-B/IV-E agency has responsibility for placement, care, or supervision.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

A foster parent is an individual who provides a home for orphaned, abused, neglected, delinquent or disabled children under the placement, care or supervision of the State. The individual may be a relative or non-relative and need not be licensed by the State agency to be considered a foster parent.

If a State service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 61 Removal Date**Name:** RMVDATE **Label:** Removal Date**Size:** 8 **Position:** 134

The month, day, and year that the child was removed from the care and supervision of his or her parents or parental substitutes, during or as a result of the CPS response. If a child has been removed more than once, the removal date is the first removal resulting from the CPS response.

This is the date associated with the removal indicated in Field # 60, Foster Care Services.

Do not include children removed for less than 24 hours.

Date fields should be in the "mmddyyyy" format with "mm" and "dd" each being two characters long, right-justified and left-filled with a zero "0" as needed, and "yyyy" being four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

Code Value:

This is not a coded field.

Field Number: 62 Juvenile Court Petition**Name:** JUVPET **Label:** Juvenile Court Petition**Size:** 1 **Position:** 142

A legal document requesting that the court take action regarding the child's status as a result of the CPS response; usually a petition requesting the child be declared a dependent and placed in an out of home setting.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

If a State service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 63 Petition Date**Name:** PETDATE **Label:** Petition Date **Size:** 8 **Position:** 143

The month, day, and year that the juvenile court petition was filed.

Date fields should be in the "mmddyyyy" format with "mm" and "dd" each being two characters long, right-justified and left-filled with a zero "0" as needed, and "yyyy" being four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

Code Value:

This is not a coded field.

Field Number: 64 Court-Appointed Representative**Name:** COCHREP **Label:** Court-Appointed Representative **Size:** 1 **Position:** 151

A person appointed by the court to represent or advocate for a child in a neglect or abuse proceeding. May be an attorney or a Court-appointed Special Advocate (or both) and is often referred to as a Guardian ad Litem. Makes recommendations to the court concerning the best interests of the child.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

If a State service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 65 Adoption Services

Name: ADOPT **Label:** Adoption Services **Size:** 1 **Position:** 152

Services or activities provided to assist in bringing about the adoption of a child.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

If a State service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 66 Case Management Services

Name: CASEMANG **Label:** Case Management Services **Size:** 1 **Position:** 153

Services or activities for the arrangement, coordination, and monitoring of services to meet the needs of children and their families.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 67 Counseling Services**Name:** COUNSEL **Label:** Counseling Services **Size: 1 Position: 154**

Activities that apply the therapeutic processes to personal, family, situational or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include family and marital relationships, parent-child problems, or drug abuse.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 68 Daycare Services-Child**Name:** DAYCARE **Label:** Daycare Services-Child **Size: 1 Position: 155**

Services or activities provided in a setting that meets applicable standards of State and local law, in a center or in a home, for a portion of a 24-hour day.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

If a State service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 69 Educational and Training Services

Name: EDUCATN **Label:** Educational and Training Services **Size:** 1 **Position:** 156

Activities provided to improve knowledge or daily living skills and to enhance cultural opportunities.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 70 Employment Services

Name: EMPLOY **Label:** Employment Services **Size:** 1 **Position:** 157

Activities provided to assist individuals in securing employment or acquiring of skills that promote opportunities for employment.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 71 Family Planning Services

Name: FAMPLAN **Label:** Family Planning Services **Size:** 1 **Position:** 158

Educational, medical, or social service activities that enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 72 Health-Related and Home Health Services

Name: HEALTH **Label:** Health-Related and Home Health Services **Size:** 1 **Position:** 159

Activities provided to attain and maintain a favorable condition of health.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 73 Home-Based Services**Name:** HOMEBASE **Label:** Home-Based Services **Size: 1 Position: 160**

In-home activities provided to individuals or families to assist with household or personal care that improve or maintain family well-being. Includes homemaker, chore, home maintenance and household management services.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 74 Housing Services**Name:** HOUSING **Label:** Housing Services **Size: 1 Position: 161**

Activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 75 Independent and Transitional Living Services

Name: TRANSLIV **Label:** Independent and Transitional Living Services **Size:** 1 **Position:** 162

Independent and transitional living services are those services and activities designed to help older youth in foster care or homeless youth make the transition to independent living, or to help adults make the transition from an institution, or from homelessness, to independent living.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

If a state service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 76 Information and Referral Services

Name: INFOREF **Label:** Information and Referral Services **Size:** 1 **Position:** 163

Resources or activities designed to provide facts about services made available by public and private providers, after a brief assessment of client needs (but not a diagnosis and evaluation) to facilitate appropriate referral to these community resources.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 77 Legal Services**Name:** LEGAL **Label:** Legal Services **Size:** 1 **Position:** 164

Activities provided by a lawyer, or other person(s) under the supervision of a lawyer, to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 78 Mental Health Services**Name:** MENTHLTH **Label:** Mental Health Services **Size:** 1 **Position:** 165

Activities which aim to overcome issues involving emotional disturbance or maladaptive behavior adversely affecting socialization, learning, or development. Usually provided by public or private mental health agencies and includes both residential and non-residential activities.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 79 Pregnancy/Parenting Services for Young Parents

Name: PREGPAR **Label:** Pregnancy/Parenting Services for Young Parents **Size: 1 Position: 166**

Activities for married or unmarried adolescent parents and their families to assist them in coping with social, emotional, and economic problems related to pregnancy and to plan for the future.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 80 Respite Care Services

Name: RESPITE **Label:** Respite Care Services **Size: 1 Position: 167**

Activities involving the temporary care of the children in order to provide relief to the caregiver. May involve care of the children outside of the caregiver's own home for a brief period of time, such as overnight or for a weekend. Not considered by the State to be foster care or other placement.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 81 Special Services-Disabled

Name: SSDISABL **Label:** Special Services-Disabled **Size:** 1 **Position:** 168

Activities for persons with developmental, physical, emotional, visual or auditory impairments that are intended to help maximize their potential, alleviate the effects of their disabilities, and to enable these persons to live in the least restrictive environment possible.

This field indicates that this service began or continued for the child in the report as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

If a State service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 82 Special Services-Juvenile Delinquent

Name: SSDELINQ **Label:** Special Services-Juvenile Delinquent **Size:** 1 **Position:** 169

Activities for youth (and their families) who are, or who may become, involved with the juvenile justice system.

This field indicates that this service began or continued for the child in the report as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

If a State service code is mapped to this field, it should not be mapped to any other field.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 83 Substance Abuse Services

Name: SUBABUSE **Label:** Substance Abuse Services **Size:** 1 **Position:** 170

Activities designed to deter, reduce, or eliminate substance abuse or chemical dependency.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 84 Transportation Services

Name: TRANSPRT **Label:** Transportation Services **Size:** 1 **Position:** 171

Activities that provide or arrange for travel, including travel costs of individuals, in order to access services, or obtain medical care or employment.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 85 Other Services

Name: OTHERSV **Label:** Other Services **Size:** 1 **Position:** 172

Activities that have been provided to the child and/or family, but which are not included in the services listed in the Child File record layout.

This field indicates that this service began or continued for the child in the report or the child's family as a result of the CPS response to reported allegations. The service has been delivered between the report date and 90 days after the disposition date of the report. The service continued past the Report Disposition Date.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 86 Worker ID

Name: WRKRID **Label:** Worker ID **Size:** 12 **Position:** 173

A unique identification of the worker who is assigned to the child at the time of the report disposition.

This identification is not the State worker identification but is an encrypted identification assigned by the State for the purposes of the Child File data collection. The Worker ID should be unique within the State, only used for this worker and never used again. If the State is unable to provide a unique worker ID, this field should be left blank.

The encrypted identifier should be left-filled with zeros, as needed, to the 12 character length.

Code Value:

This is not a coded field.

Field Number: 87 Supervisor ID

Name: SUPRVID **Label:** Supervisor ID **Size:** 12 **Position:** 185

A unique identification of a supervisor who is assigned to the child at the time of the report disposition.

This identification is not the State supervisor identification but is an encrypted identification assigned by the State for the purposes of the Child File data collection. The Supervisor ID should be unique within the State, only used for this supervisor and never used again. If the State is unable to provide a unique supervisor ID, this field should be left blank.

The encrypted identifier should be left-filled with zeros, as needed, to the 12 character length.

Code Value:

This is not a coded field.

Field Number: 88 Perpetrator-1 ID

Name: PER1ID **Label:** Perpetrator-1 ID **Size:** 12 **Position:** 197

A unique identification assigned to the first person who caused or knowingly allowed child maltreatment to occur.

This identification is not the actual State perpetrator identification but is an encrypted identification assigned by the State for purposes of the Child File data collection.

This is the ID of the first perpetrator associated with this record. All three perpetrator sections in this record should be left blank if the child does not have at least one Maltreatment Disposition Level equal to Substantiated, Indicated, or Alternate Response Victim.

The Perpetrator ID should be unique within the State, only used for this perpetrator and never used again for any other perpetrator.

The encrypted identifier should be left-filled with zeros, as needed, to the 12 character length.

Code Value:

This is not a coded field.

Field Number: 89 Perpetrator-1 Relationship**Name:** PER1REL **Label:** Perpetrator-1 Relationship **Size:** 2 **Position:** 209

The primary connection to the victim of the first person who caused or knowingly allowed child maltreatment to occur.

A perpetrator may have different relationships with different children. For example a perpetrator who is the parent of one abused child may be “other relative” for another abused child. A child has to be under the care, placement or supervision of the child welfare agency to have a perpetrator whose relationship is relative foster parent, nonrelative foster parent, group home or residential facility staff.

"01" and "02" take precedence over "08." Residents of group homes or residential facilities who are perpetrators are coded as “88=other.” A State should use "33=foster parent, relationship unknown or unspecified" if the relative versus nonrelative status of a foster parent is unknown.

The codes of 03=relative foster parent, 04=nonrelative foster parent, 05=group home or residential facility staff, and 33=foster parent, relationship unknown, are used to compute maltreatment in foster care. If the child is maltreated by such a person, but the child is not under the care, placement, or supervision of the child welfare agency, the perpetrator relationship field should be coded as 88=other in order that the child not be counted as being maltreated in a child welfare foster care setting.

In filling these fields, the State should check the status of the child. If the child is not under the care, placement or supervision of the child welfare agency, the State should code the perpetrator relationship as 88 instead of 03, 04, 05, or 33.

Code Value:

blank=not collected/not applicable

01=parent

02=other relative (non foster parent)

03=relative foster parent

04=nonrelative foster parent

05=group home or residential facility staff

06=child daycare provider

07=unmarried partner of parent

08=legal guardian

09=other professionals

10=friends or neighbors

33=foster parent, relationship unknown or unspecified

88=other

99=unknown or missing

Field Number: 90 Perpetrator-1 as Parent**Name:** PER1PRNT **Label:** Perpetrator-1 as Parent **Size: 1 Position: 211**

The parental role of the first person who caused or knowingly allowed child maltreatment to occur such as biological, step, or adoptive parent.

This field is completed only if the Perpetrator-1 Relationship (field 89) is set to "01 = parent". Otherwise, the field is left blank.

Code Value:

blank=not collected/not applicable

1=biological parent

2=step-parent

3=adoptive parent

9=unknown or missing

Field Number: 91 Perpetrator-1 as Caregiver**Name:** PER1CR **Label:** Perpetrator-1 as Caregiver **Size: 1 Position: 212**

Circumstances whereby the first person who caused or knowingly allowed child maltreatment to occur was also responsible for care and supervision of the victim when maltreatment occurred.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 92 Perpetrator-1 Age at Report**Name:** PER1AGE **Label:** Perpetrator-1 Age at Report **Size: 2 Position: 213**

Age in years at the time of the report of the first person who caused or knowingly allowed child maltreatment to occur.

Age is calculated in years at the time of the report of child maltreatment.

A valid Perpetrator Age should be "06" to "75" years or code "99" (if the age is unknown). If the perpetrator's age is 75 years or older, the perpetrator age should be coded as "75."

Code Value:

This is not a coded field.

Field Number: 93 Perpetrator-1 Sex

Name: PER1SEX **Label:** Perpetrator-1 Sex **Size:** 1 **Position:** 215

The gender of the first person who caused or knowingly allowed child maltreatment to occur.

Sex should match on all perpetrators with the same ID.

Code Value:

blank=not collected/not applicable

1=male

2=female

9=unknown or missing

Field Number: 94 Perpetrator-1 Race American Indian/Alaska Native

Name: P1RACAI **Label:** Perpetrator-1 Race American Indian/Alaska Native **Size:** 1 **Position:** 216

The first person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 95 Perpetrator-1 Race Asian

Name: P1RACAS **Label:** Perpetrator-1 Race Asian **Size:** 1 **Position:** 217

The first person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 96 Perpetrator-1 Race Black or African American

Name: P1RACBL **Label:** Perpetrator-1 Race Black or African American **Size:** 1 **Position:** 218

The first person who caused or knowingly allowed child maltreatment to occur having origins in any of the black racial groups of Africa.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 97 Perpetrator-1 Race Native Hawaiian or Other Pacific Islander

Name: P1RACNH Label: Perpetrator-1 Race Native Hawaiian or Other Pacific Islander Size: 1
Position: 219

The first person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 98 Perpetrator-1 Race White

Name: P1RACWH Label: Perpetrator-1 Race White Size: 1 Position: 220

The first person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of Europe, the Middle East, or North Africa.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 99 Perpetrator-1 Race Unable to Determine

Name: P1RACUD Label: Perpetrator-1 Race Unable to Determine Size: 1 Position: 221

The inability to determine the race of first person who caused or knowingly allowed child maltreatment to occur.

If this field is coded to “1= yes”, then every other perpetrator race field should be coded to “9= unknown or missing” or left blank.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 100 Perpetrator-1 Ethnicity

Name: PER1ETHN Label: Perpetrator-1 Ethnicity Size: 1 Position: 222

The first person who caused or knowingly allowed child maltreatment to occur who is also Hispanic or Latino such as a person from Cuba, Mexico, Puerto Rico, South or Central America, or other Spanish language culture, regardless of race.

A person’s Hispanic or Latino(a) Ethnicity is based on how others see them or is self-determined.

This field should be completed in addition to fields P1RACAI (field 95) thru P1RACUD (field 99).

Ethnicity should match on all perpetrators with the same ID.

Code Value:

blank=not collected/not applicable

1=yes, Hispanic or Latino

2=not Hispanic or Latino

3=unable to determine

9=unknown or missing

Field Number: 101 Perpetrator-1 Military Member**Name:** PER1MIL **Label:** Perpetrator-1 Military Member **Size: 1 Position:** 223

The first person who caused or knowingly allowed child maltreatment to occur who is also on active duty in the Armed Services of the United States such as the Army, Navy, Air Force, Marine Corps, or Coast Guard, including Activated Reservists or Activated National Guardsmen.

Members of the Inactive Reserves, Inactive National Guard, or retired military members are not counted as yes. Active duty refers to the status of the perpetrator at the time of the report or during the investigation.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 102 Perpetrator-1 Prior Abuser**Name:** PER1PIOR **Label:** Perpetrator-1 Prior Abuser **Size: 1 Position:** 224

A perpetrator with a previous determination in the State's information system that he or she had caused or knowingly allowed child maltreatment to occur. "Previous" is defined as a determination that took place prior to the disposition date of the report being included in the dataset.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 103 Perpetrator-1 Maltreatment-1**Name:** PER1MAL1 **Label:** Perpetrator-1 Maltreatment-1 **Size:** 1 **Position:** 225

A linking of the first person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the first perpetrator in this record was involved in the first maltreatment reported on the record, Maltreatment-1 Type (field 26). A yes, "1", can only be entered in this field if the Maltreatment-1 Disposition Level (field 27) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-1 Type

2=no for Child Maltreatment-1 Type

Field Number: 104 Perpetrator-1 Maltreatment-2**Name:** PER1MAL2 **Label:** Perpetrator-1 Maltreatment-2 **Size:** 1 **Position:** 226

A linking of the first person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the first perpetrator in this record was involved in the second maltreatment reported on the record, Maltreatment-2 Type (field 28). A yes, "1", can only be entered in this field if the Maltreatment-2 Disposition Level (field 29) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-2 Type

2=no for Child Maltreatment-2 Type

Field Number: 105 Perpetrator-1 Maltreatment-3**Name:** PER1MAL3 **Label:** Perpetrator-1 Maltreatment-3 **Size:** 1 **Position:** 227

A linking of the first person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the first perpetrator in this record was involved in the third maltreatment reported on the record, Maltreatment-3 Type (field 30). A yes, "1", can only be entered in this field if the Maltreatment-3 Disposition Level (field 31) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-3 Type

2=no for Child Maltreatment-3 Type

Field Number: 106 Perpetrator-1 Maltreatment-4**Name:** PER1MAL4 **Label:** Perpetrator-1 Maltreatment-4 **Size:** 1 **Position:** 228

A linking of the first person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the first perpetrator in this record was involved in the fourth maltreatment reported on the record, Maltreatment-4 Type (field 32). A yes, "1", can only be entered in this field if the Maltreatment-4 Disposition Level (field 33) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-4 Type

2=no for Child Maltreatment-4 Type

Field Number: 107 Perpetrator-2 ID

Name: PER2ID **Label:** Perpetrator-2 ID

Size: 12 **Position:** 229

A unique identification assigned to the second person who caused or knowingly allowed child maltreatment to occur.

This is the ID of the second perpetrator associated with this record. All three perpetrator sections in this record should be left blank if the child does not have at least one Maltreatment Disposition Level equal to Substantiated, Indicated, or Alternate Response Victim.

This identification is not the actual State perpetrator identification but is an encrypted identification assigned by the State for purposes of the Child File data collection. The Perpetrator ID should be unique within the State, only used for this perpetrator and never used again for any other perpetrator

The encrypted identifier should be left-filled with zeros, as needed, to the 12 character length.

Code Value:

This is not a coded field.

Field Number: 108 Perpetrator-2 Relationship**Name:** PER2REL **Label:** Perpetrator-2 Relationship **Size:** 2 **Position:** 241

The primary connection to the victim of the second person who caused or knowingly allowed child maltreatment to occur.

A perpetrator may have different relationships with different children. For example a perpetrator who is the parent of one abused child may be “other relative” for another abused child. A child has to be under the care, placement or supervision of the child welfare agency to have a perpetrator whose relationship is relative foster parent, nonrelative foster parent, group home or residential facility staff.

"01" and "02" take precedence over "08." Residents of group homes or residential facilities who are perpetrators are coded as “88=other.” A State should use "33=foster parent, relationship unknown or unspecified" if the relative versus nonrelative status of a foster parent is unknown.

The codes of 03=relative foster parent, 04=nonrelative foster parent, 05=group home or residential facility staff, and 33=foster parent, relationship unknown, are used to compute maltreatment in foster care. If the child is maltreated by such a person, but the child is not under the care, placement, or supervision of the child welfare agency, the perpetrator relationship field should be coded as 88=other in order that the child not be counted as being maltreated in a child welfare foster care setting.

In filling these fields, the State should check the status of the child. If the child is not under the care, placement or supervision of the child welfare agency, the State should code the perpetrator relationship as 88 instead of 03, 04, 05, or 33.

Code Value:

blank=not collected/not applicable

01=parent

02=other relative (non foster parent)

03=relative foster parent

04=nonrelative foster parent

05=group home or residential facility staff

06=child daycare provider

07=unmarried partner of parent

08=legal guardian

09=other professionals

10=friends or neighbors

33=foster parent, relationship unknown or unspecified

88=other

99=unknown or missing

Field Number: 109 Perpetrator-2 as Parent**Name:** PER2PRNT **Label:** Perpetrator-2 as Parent**Size:** 1 **Position:** 243

The parental role of the second person who caused or knowingly allowed child maltreatment to occur such as biological, step, or adoptive parent.

This field is completed only if the Perpetrator-2 Relationship (field 108) is set to "01 = parent". Otherwise, the field is left blank.

Code Value:

blank=not collected/not applicable

1=biological parent

2=step-parent

3=adoptive parent

9=unknown or missing

Field Number: 110 Perpetrator-2 as Caregiver**Name:** PER2CR **Label:** Perpetrator-2 as Caregiver **Size:** 1 **Position:** 244

Circumstances whereby the second person who caused or knowingly allowed child maltreatment to occur was also responsible for care and supervision of the victim when maltreatment occurred.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 111 Perpetrator-2 Age at Report**Name:** PER2AGE **Label:** Perpetrator-2 Age at Report **Size:** 2 **Position:** 245

Age in years at the time of the report of the second person who caused or knowingly allowed child maltreatment to occur.

Age is calculated in years at the time of the report of child maltreatment.

A valid Perpetrator Age should be "06" to "75" years or code "99" (if the age is unknown). If the perpetrator's age is 75 years or older, the perpetrator age should be coded as "75."

Code Value:

This is not a coded field.

Field Number: 112 Perpetrator-2 Sex**Name:** PER2SEX **Label:** Perpetrator-2 Sex **Size:** 1 **Position:** 247

The gender of the second person who caused or knowingly allowed child maltreatment to occur.

Sex should match on all perpetrators with the same ID.

Code Value:

blank=not collected/not applicable

1=male

2=female

9=unknown or missing

Field Number: 113 Perpetrator-2 Race American Indian/Alaska Native**Name:** P2RACAI **Label:** Perpetrator-2 Race American Indian/Alaska Native **Size:** 1 **Position:** 248

The second person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 114 Perpetrator-2 Race Asian**Name:** P2RACAS **Label:** Perpetrator-2 Race Asian **Size:** 1 **Position:** 249

The second person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 115 Perpetrator-2 Race Black or African American**Name:** P2RACBL **Label:** Perpetrator-2 Race Black or African American **Size:** 1 **Position:** 250

The second person who caused or knowingly allowed child maltreatment to occur having origins in any of the black racial groups of Africa.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 116 Perpetrator-2 Race Native Hawaiian or Other Pacific Islander

Name: P2RACNH **Label:** Perpetrator-2 Race Native Hawaiian or Other Pacific Islander **Size:** 1
Position: 251

The second person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 117 Perpetrator-2 Race White

Name: P2RACWH **Label:** Perpetrator-2 Race White **Size:** 1 **Position:** 252

The second person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of Europe, the Middle East, or North Africa.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 118 Perpetrator-2 Race Unable to Determine

Name: P2RACUD **Label:** Perpetrator-2 Race Unable to Determine **Size:** 1 **Position:** 253

The inability to determine the race of second person who caused or knowingly allowed child maltreatment to occur.

If this field is coded to “1= yes”, then every other perpetrator race field should be coded to “9= unknown or missing” or left blank.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 119 Perpetrator-2 Ethnicity

Name: PER2ETHN **Label:** Perpetrator-2 Ethnicity **Size:** 1 **Position:** 254

The second person who caused or knowingly allowed child maltreatment to occur who is also Hispanic or Latino such as a person from Cuba, Mexico, Puerto Rico, South or Central America, or other Spanish language culture, regardless of race.

A person’s Hispanic or Latino(a) Ethnicity is based on how others see them or is self-determined.

This field should be completed in addition to fields P2RACAI (field 113) thru P2RACUD (field 118).

Ethnicity should match on all perpetrators with the same ID.

Code Value:

blank=not collected/not applicable

1=yes, Hispanic or Latino

2=not Hispanic or Latino

3=unable to determine

9=unknown or missing

Field Number: 120 Perpetrator-2 Military Member**Name:** PER2MIL **Label:** Perpetrator-2 Military Member **Size: 1 Position: 255**

The second person who caused or knowingly allowed child maltreatment to occur who is also on active duty in the Armed Services of the United States such as the Army, Navy, Air Force, Marine Corps, or Coast Guard, including Activated Reservists or Activated National Guardsmen.

Members of the Inactive Reserves, Inactive National Guard, or retired military members are not counted as yes. Active duty refers to the status of the perpetrator at the time of the report or during the investigation.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 121 Perpetrator-2 Prior Abuser**Name:** PER2PIOR **Label:** Perpetrator-2 Prior Abuser **Size: 1 Position: 256**

A perpetrator with a previous determination in the State's information system that he or she had caused or knowingly allowed child maltreatment to occur. "Previous" is defined as a determination that took place prior to the disposition date of the report being included in the dataset.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 122 Perpetrator-2 Maltreatment-1**Name:** PER2MAL1 **Label:** Perpetrator-2 Maltreatment-1 **Size:** 1 **Position:** 257

A linking of the second person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the second perpetrator in this record was involved in the first maltreatment reported on the record, Maltreatment-1 Type (field 26). A yes, "1", can only be entered in this field if the Maltreatment-1 Disposition Level (field 27) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-1 Type

2=no for Child Maltreatment-1 Type

Field Number: 123 Perpetrator-2 Maltreatment-2**Name:** PER2MAL2 **Label:** Perpetrator-2 Maltreatment-2 **Size:** 1 **Position:** 258

A linking of the second person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the second perpetrator in this record was involved in the second maltreatment reported on the record, Maltreatment-2 Type (field 28). A yes, "1", can only be entered in this field if the Maltreatment-2 Disposition Level (field 29) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-2 Type

2=no for Child Maltreatment-2 Type

Field Number: 124 Perpetrator-2 Maltreatment-3**Name:** PER2MAL3 **Label:** Perpetrator-2 Maltreatment-3 **Size:** 1 **Position:** 259

A linking of the second person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the third perpetrator in this record was involved in the second maltreatment reported on the record, Maltreatment-3 Type (field 30). A yes, "1", can only be entered in this field if the Maltreatment-3 Disposition Level (field 31) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-3 Type

2=no for Child Maltreatment-3 Type

Field Number: 125 Perpetrator-2 Maltreatment-4**Name:** PER2MAL4 **Label:** Perpetrator-2 Maltreatment-4 **Size:** 1 **Position:** 260

A linking of the second person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response. This field indicates if the second perpetrator in this record was involved in the fourth maltreatment reported on the record, Maltreatment-4 Type (field 32). A yes, "1", can only be entered in this field if the Maltreatment-4 Disposition Level (field 33) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-4 Type

2=no for Child Maltreatment-4 Type

Field Number: 126 Perpetrator-3 ID**Name:** PER3ID **Label:** Perpetrator-3 ID **Size:** 12 **Position:** 261

A unique identification assigned to the third person who caused or knowingly allowed child maltreatment to occur.

This is the ID of the third perpetrator associated with this record. All three perpetrator sections in this record should be left blank if the child does not have at least one Maltreatment Disposition Level equal to Substantiated, Indicated, or Alternate Response Victim.

This identification is not the actual State perpetrator identification but is an encrypted identification assigned by the State for purposes of the Child File data collection. The Perpetrator ID should be unique within the State, only used for this perpetrator and never used again for any other perpetrator

The encrypted identifier should be left-filled with zeros, as needed, to the 12 character length.

Code Value:

This is not a coded field.

Field Number: 127 Perpetrator-3 Relationship**Name:** PER3REL **Label:** Perpetrator-3 Relationship **Size:** 2 **Position:** 273

The primary connection to the victim of the third person who caused or knowingly allowed child maltreatment to occur.

A perpetrator may have different relationships with different children. For example a perpetrator who is the parent of one abused child may be “other relative” for another abused child. A child has to be under the care, placement or supervision of the child welfare agency to have a perpetrator whose relationship is relative foster parent, nonrelative foster parent, group home or residential facility staff.

"01" and "02" take precedence over "08." Residents of group homes or residential facilities who are perpetrators are coded as “88=other.” A State should use "33=foster parent, relationship unknown or unspecified" if the relative versus nonrelative status of a foster parent is unknown.

The codes of 03=relative foster parent, 04=nonrelative foster parent, 05=group home or residential facility staff, and 33=foster parent, relationship unknown, are used to compute maltreatment in foster care. If the child is maltreated by such a person, but the child is not under the care, placement, or supervision of the child welfare agency, the perpetrator relationship field should be coded as 88=other in order that the child not be counted as being maltreated in a child welfare foster care setting.

In filling these fields, the State should check the status of the child. If the child is not under the care, placement or supervision of the child welfare agency, the State should code the perpetrator relationship as 88 instead of 03, 04, 05, or 33.

Code Value:

blank=not collected/not applicable

01=parent

02=other relative (non foster parent)

03=relative foster parent

04=nonrelative foster parent

05=group home or residential facility staff

06=child daycare provider

07=unmarried partner of parent

08=legal guardian

09=other professionals

10=friends or neighbors

33=foster parent, relationship unknown or unspecified

88=other

99=unknown or missing

Field Number: 128 Perpetrator-3 as Parent**Name:** PER3PRNT **Label:** Perpetrator-3 as Parent **Size: 1 Position: 275**

The parental role of the third person who caused or knowingly allowed child maltreatment to occur such as biological, step, or adoptive parent.

This field is completed only if the Perpetrator-3 Relationship (field 127) is set to "01 = parent". Otherwise, the field is left blank.

Code Value:

blank=not collected/not applicable

1=biological parent

2=step-parent

3=adoptive parent

9=unknown or missing

Field Number: 129 Perpetrator-3 as Caregiver**Name:** PER3CR **Label:** Perpetrator-3 as Caregiver **Size: 1 Position: 276**

Circumstances whereby the third person who caused or knowingly allowed child maltreatment to occur was also responsible for care and supervision of the victim when maltreatment occurred.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 130 Perpetrator-3 Age at Report**Name:** PER3AGE **Label:** Perpetrator-3 Age at Report **Size: 2 Position: 277**

Age in years at the time of the report of the third person who caused or knowingly allowed child maltreatment to occur.

Age is calculated in years at the time of the report of child maltreatment.

A valid Perpetrator Age should be "06" to "75" years or code "99" (if the age is unknown). If the perpetrator's age is 75 years or older, the perpetrator age should be coded as "75."

Code Value:

This is not a coded field.

Field Number: 131 Perpetrator-3 Sex

Name: PER2SEX **Label:** Perpetrator-3 Sex **Size:** 1 **Position:** 279

The gender of the third person who caused or knowingly allowed child maltreatment to occur.

Sex should match on all perpetrators with the same ID.

Code Value:

blank=not collected/not applicable

1=male

2=female

9=unknown or missing

Field Number: 132 Perpetrator-3 Race American Indian/Alaskan Native

Name: P3RACAI **Label:** Perpetrator-3 Race American Indian/Alaskan Native **Size:** 1
Position: 280

The third person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 133 Perpetrator-3 Race Asian**Name:** P3RACAS **Label:** Perpetrator-3 Race Asian **Size:** 1 **Position:** 281

The third person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to “1 = yes.” (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 134 Perpetrator-3 Race Black or African American**Name:** P3RACBL **Label:** Perpetrator-3 Race Black or African American **Size:** 1 **Position:** 282

The third person who caused or knowingly allowed child maltreatment to occur having origins in any of the black racial groups of Africa.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to “1 = yes.” (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 135 Perpetrator-3 Race Native Hawaiian or Other Pacific Islander

Name: P3RACNH **Label:** Perpetrator-3 Race Native Hawaiian or Other Pacific Islander **Size:** 1
Position: 283

The third person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 136 Perpetrator-3 Race White

Name: P3RACWH **Label:** Perpetrator-3 Race White **Size:** 1 **Position:** 284

The third person who caused or knowingly allowed child maltreatment to occur having origins in any of the original peoples of Europe, the Middle East, or North Africa. More than one race can be assigned to the same perpetrator.

If this field is coded to “1 = yes,” then all entries for this field in subsequent records associated with the same perpetrator ID should also be coded to ‘1 = yes.’ (i.e., repeat perpetrators should always be associated with the same race category).

Code Value:

blank=not collected/not applicable

1=yes

2=no

3=unable to determine

9=unknown or missing

Field Number: 137 Perpetrator-3 Race Unable to Determine**Name:** P3RACUD **Label:** Perpetrator-3 Race Unable to Determine **Size:** 1 **Position:** 285

The inability to determine the race of third person who caused or knowingly allowed child maltreatment to If this field is coded to “1= yes”, then every other perpetrator race field should be coded to “9= unknown or missing” or left blank.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 138 Perpetrator-3 Ethnicity**Name:** PER3ETHN **Label:** Perpetrator-3 Ethnicity **Size:** 1 **Position:** 286

The third person who caused or knowingly allowed child maltreatment to occur who is also Hispanic or Latino such as a person from Cuba, Mexico, Puerto Rico, South or Central America, or other Spanish language culture, regardless of race.

A person’s Hispanic or Latino(a) Ethnicity is based on how others see them or is self-determined.

This field should be completed in addition to fields P3RACAI (field 132) thru P3RACUD (field 137).

Ethnicity should match on all perpetrators with the same ID.

Code Value:

blank=not collected/not applicable

1=yes, Hispanic or Latino

2=not Hispanic or Latino

3=unable to determine

9=unknown or missing

Field Number: 139 Perpetrator-3 Military Member**Name:** PER3MIL **Label:** Perpetrator-3 Military Member **Size: 1 Position: 287**

The third person who caused or knowingly allowed child maltreatment to occur who is also on active duty in the Armed Services of the United States such as the Army, Navy, Air Force, Marine Corps, or Coast Guard, including Activated Reservists or Activated National Guardsmen.

Members of the Inactive Reserves, Inactive National Guard, or retired military members are not counted as yes. Active duty refers to the status of the perpetrator at the time of the report or during the investigation.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 140 Perpetrator-3 Prior Abuser**Name:** PER3PIOR **Label:** Perpetrator-3 Prior Abuser **Size: 1 Position: 288**

A perpetrator with a previous determination in the State's information system that he or she had caused or knowingly allowed child maltreatment to occur. "Previous" is defined as a determination that took place prior to the disposition date of the report being included in the dataset.

Code Value:

blank=not collected/not applicable

1=yes

2=no

9=unknown or missing

Field Number: 141 Perpetrator-3 Maltreatment-1**Name:** PER3MAL1 **Label:** Perpetrator-3 Maltreatment-1 **Size:** 1 **Position:** 289

A linking of the third person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the third perpetrator in this record was involved in the first maltreatment reported on the record, Maltreatment-1 Type (field 26). A yes, "1", can only be entered in this field if the Maltreatment-1 Disposition Level (field 27) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-1 Type

2=no for Child Maltreatment-1 Type

Field Number: 142 Perpetrator-3 Maltreatment-2**Name:** PER3MAL2 **Label:** Perpetrator-3 Maltreatment-2 **Size:** 1 **Position:** 290

A linking of the third person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the third perpetrator in this record was involved in the second maltreatment reported on the record, Maltreatment-2 Type (field 28). A yes, "1", can only be entered in this field if the Maltreatment-2 Disposition Level (field 29) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-2 Type

2=no for Child Maltreatment-2 Type.

Field Number: 143 Perpetrator-3 Maltreatment-3**Name:** PER3MAL3 **Label:** Perpetrator-3 Maltreatment-3 **Size:** 1 **Position:** 291

A linking of the third person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the third perpetrator in this record was involved in the third maltreatment reported on the record, Maltreatment-3 Type (field 30). A yes, "1", can only be entered in this field if the Maltreatment-3 Disposition Level (field 31) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-3 Type

2=no for Child Maltreatment-3 Type

Field Number: 144 Perpetrator-3 Maltreatment-4**Name:** PER3MAL4 **Label:** Perpetrator-3 Maltreatment-4 **Size:** 1 **Position:** 292

A linking of the third person who caused or knowingly allowed child maltreatment to occur with a specific determination of substantiated, indicated, or alternative response – victim resulting from the CPS response.

This field indicates if the third perpetrator in this record was involved in the fourth maltreatment reported on the record, Maltreatment-4 Type (field 32). A yes, "1", can only be entered in this field if the Maltreatment-4 Disposition Level (field 33) has been set to substantiated, "01", indicated, "02", alternative response victim, "03."

If the State links perpetrators to reports and not to children and therefore cannot determine who did what to whom, or if there are multiple perpetrators/children involved in the same incident, then this field should be left blank and the State should indicate that data are not collected under the "State Data Characteristics"

Code Value:

blank=not collected/not applicable

1=yes for Child Maltreatment-4 Type

2=no for Child Maltreatment-4 Type

Field Number: 145 AFCARS ID**Name:** AFCARSID **Label:** AFCARS ID **Size:** 12 **Position:** 293

This is the Record Number field used in the AFCARS data submission.

This field is populated with an existing AFCARS Record Number value assigned to the child or the Record Number value which would be assigned to the child. States should provide this field for all records in the Child File.

Code Value:

This is not a coded field.

Field Number: 146 Incident Date**Name:** INCIDDT **Label:** Incident Date **Size:** 8 **Position:** 305

The month, day, and year of the most recent known incident of alleged child maltreatment.

This is the date of the most recently known incident of an alleged maltreatment that led to the report and subsequent investigation or assessment.

If the report alleges several types of maltreatment, the most recent incident date across the various types of maltreatment would be used. The date should be prior or equal to the report date, but should not be greater than the report date, even if the child is found to be maltreated during the investigation or assessment.

Date fields should be in the "mmddyyyy" format. The "mm" and "dd" are each two characters long, right-justified and left-filled with a zero (0) as needed. The "yyyy" is four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2010 would appear as "01092010."

Code Value:

This is not a coded field.

Field Number: 147 Report Time**Name:** RPTTM **Label:** Report Time **Size:** 4 **Position:** 313

The hour and minute when the responsible agency was notified of the suspected child maltreatment. The Report Time is the time of the day that is specified as the Report Date.

Time fields should be in the "hhmm" format. The "hh" and "mm" are each two characters long, right-justified and left-filled with a zero (0) as needed. No blanks or special characters can be imbedded in a time field. For example, 8:00am would appear as "0800" and 3:45pm would appear as "1545."

If the Report Time is unknown or missing, the State should leave this field blank.

Code Value:

This is not a coded field.

Field Number: 148 Investigation Start Time**Name:** INVSTRM **Label:** Investigation Start Time **Size:** 4 **Position:** 317

The hour and minute when CPS first had face-to-face contact with the alleged victim of child maltreatment. The Investigation Start Time is the time of the day that is specified as the Investigation Start Date.

Time fields should be in the "hhmm" format. The "hh" and "mm" are each two characters long, right-justified and left-filled with a zero (0) as needed. No blanks or special characters can be imbedded in a time field. For example, 8:00am would appear as "0800" and 3:45pm would appear as "1545."

If the State's definition includes contacting the alleged victim or other collaterals then the State should fill this field. If the State's definition of investigation start time is at the point of transfer to an investigation worker or unit, then the State should not fill this field. If the State's definition is any attempted contact, then the field should not be filled.

If the Investigation Start Time is unknown or missing, the State should leave this field blank.

Code Value:

This is not a coded field

Field Number: 149 Date of Death**Name:** DEATHDT **Label:** Date of Death **Size:** 8 **Position:** 321

The month, day, and year of the child's death as a result of abuse or neglect.

Date fields should be in the "mmddyyyy" format. The "mm" and "dd" are each two characters long, right-justified and left-filled with a zero (0) as needed. The "yyyy" is four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2012 would appear as "01092012."

The Maltreatment Death field (Field 34) should be set to "Yes".

Code Value:

This is not a coded field.

Field Number: 150 Foster Care Discharge Date**Name:** FCDCHDT **Label:** Foster Care Discharge Date **Size:** 8 **Position:** 329

The month, day, and year the child was discharged from the last foster care episode.

A discharge represents that point in time when the child is no longer in foster care under the care and responsibility or supervision of the title IV-E agency. Situations, in which the title IV-E agency retains supervision of a child and the child returns home on a trial basis, for an unspecified period of time, are considered a discharge from foster care after a six month period. Children who are returned home and the agency has not been dismissed of its responsibility for placement and care, are not considered discharged.

This date only applies to children who were discharged from foster care. If the child has not been discharged from care, leave blank. If this foster care discharge date is reported, it should be associated with the same episode for which the Removal Date (field # 61) is reported.

Date fields should be in the "mmddyyyy" format. The "mm" and "dd" are each two characters long, right-justified and left-filled with a zero (0) as needed. The "yyyy" is four characters long. No blanks or special characters can be imbedded in a date field. For example, January 9, 2012 would appear as "01092012."

The Post Response Services field (Field 56) and Foster Care Service field (Field 60) should be set to "Yes."

Code Value:

This is not a coded field.